

**GUILFORD REGULAR TOWN BOARD MEETING
WEDNESDAY, OCTOBER 12, 2022, AT 7:00 PM
TOWN HALL, GUILFORD CENTER
STATE OF NEW YORK**

Town Board present: Councilmember Terence Ives
Councilmember Thomas Ives
Councilmember Matthew Retz
Councilmember Gilda Ward
Supervisor George Seneck

Officials present: Town Clerk Jodie Ives
Deputy Town Clerk Gail Hoffman
Highway Superintendent Robert Fleming

I CALL TO ORDER

Supervisor Seneck called the regular meeting to order at 7:04 p.m.

II PLEDGE OF ALLEGIANCE

Councilmember Gilda Ward led the Pledge of Allegiance to the Flag.

III APPROVAL OF MINUTES

RESOLUTION - Motion to dispense with the reading of the minutes from the September 14, 2022, meeting was moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

RESOLUTION - Motion to approve the minutes from the September 14, 2022, meeting as presented was moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

RESOLUTION - Motion to dispense with the reading of the minutes from the September 21, 2022, budget workshop was moved by Councilmember Gilda Ward. Seconded by Councilmember Terry Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

RESOLUTION - Motion to approve the minutes from the September 21, 2022, budget workshop as presented was moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

RESOLUTION - Motion to dispense with the reading of the minutes from the October 05, 2022, special meeting and public hearing was moved by Councilmember Tom Ives. Seconded by Councilmember Terry Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

RESOLUTION - Motion to approve the minutes from the October 05, 2022, special meeting and public hearing as presented was moved by Councilmember Gilda Ward. Seconded by Councilmember Terry Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

IV JOHNSON CONTROLS PRESENTATION – There was a Johnson Controls Presentation planned however no representative attended.

V FROM THE FLOOR - No Comments

VI REPORTS

A. SUPERVISOR – Supervisor Seneck reported the following:

1. The DEC Dam Rehabilitation Contract is ready to be signed.
2. Forwarded an Order to Remedy for Garbage from Steve Fox for two properties in Mount Upton to the board.
3. Contacted Stewart’s Corporate office to inquire about their interest in the old Mt. Upton High School property. They have no interest.
4. Contacted Dilbert Layne’s attorney about demolition of the framed house structure on his property in Mount Upton. Will follow up with the town’s attorney.
5. Received a letter from Perma asking the town to advocate for a veto of S768/A1118.
6. Received information from the NYS Office of Temporary and Disability Assistance to assist low-income households with current water bills.
7. Received the Fall/Winter Bullthistle Bulletin from the County Office of the Aging.
8. The NYS Retirement System will be sending retirement bulletins via email and has requested information on employee email addresses.
9. An update for the Guilford Water System was emailed to the board.

B. TOWN CLERK – Town Clerk Jodie Ives and Deputy Town Clerk Gail Hoffman reported the following:

1. The September Statistics report was included in the board packet.
2. Our hunting license sales for September 2022 are the highest over the two-year period.
3. The reported information for the dog licenses in October and November 2021 is not accurate. This will be corrected for next month.
4. The September Dog Control Officer and the Assessor’s report were included in the board packet.
5. The Auditor from the NYS Teamsters Benefit fund was here Friday, September 16, 2022. He reviewed our Health & Hospital Insurance Plan and our payroll records and any other relevant records for the period January 1, 2015-December 31, 2021. A few issues were reported and have been addressed. The result was no audit liability due to the NYS Teamsters Council.
6. Laing Trucking has decided to sell their business after 25 years of service to the community. Waste Recovery Enterprises will be taking over our account beginning October 15, 2022.
7. The Evening Sun will be increasing their advertising rates by approximately 5%. Their rates have not been changed for the past 6 years.
8. Johnson Controls completed our annual Fire Alarm inspection on September 23, 2022. No problems were found.
9. The office boiler did not fire when turned on for the season. John Tracy was contacted, and he came and found a faulty sensor. He bypassed this to get the system running and returned today and replaced the sensor. The system has been heating well.

C. FINANCIALS – Supervisor Seneck reported the following:

1. On page 2 Guilford Water District total reported \$99,760.51 should be \$97,760.51.

2. A1170 – Franchise Tax and A2270 – Unclassified Revenue is corrected in the 2023 budget.
3. The budget amendment for Parks Equipment was incorrectly placed in Parks Contractual.
4. The ARPA distributions will be updated next month.

RESOLUTION - Motion to accept the financials as presented moved by Councilmember Tom Ives. Seconded by Councilmember Terry Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

**Proposed Budget Amendments
For October 2022**

Town General

Increase Budget A1380.4 Fiscal Agent Fees +\$200
From A1990.4 Contingent - \$200

*Correction A7110.4 Parks Contractual to
A7110.2 Parks Equipment \$13,000
(previous amendment assigned to incorrect line)

Transfer \$2,750 from A3120.4 Constable Contractual to A3120.1 Constable Personnel

Town Highway

Increase Budget DA5112.2 Improvements Capital Outlay +\$21,000
From Unassigned Fund Balance - \$21,000

RESOLUTION - Motion to accept the proposed budget amendments moved by Councilmember Terry Ives. Seconded by Councilmember Gilda Ward. Ayes: Councilmember Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

D. HIGHWAY - Highway Superintendent Bob Fleming reported the following:

1. Have cut shoulders on Robinson, Yaleville-Hucklebon, and Ives Settlement Roads.
2. Using paver from Bainbridge and have cold mixed paved on White's Hill Road by the beaver dam.
3. 9 loads went on Camp Meeting, 4 loads on Case, 2 loads on Creek Fred Smith, 2 loads on Hoffman and 1 load on Bruffel Hill Roads.
4. Helped the Town of Oxford with paving and oil and stone projects.
5. Installed two water services and four driveway pipes.
6. Changed a fire hydrant at the corner of County Route 35 and Gospel Hill Road.
7. Rented a boom mower to cut brush on roadsides.
8. Spoke with Reese Marshall regarding the fuel oil additive and they feel it should be okay as a substitute for kerosene.

E. COMMITTEE REPORTS

1. **HIGHWAY COMMITTEE** - Did not meet.
2. **BUILDING COMMITTEE** - Councilmember Ward reported the following:
 - a. A quote for sidewalk repairs will be prepared by PAK construction.
 - b. More dock parts and pieces have been delivered.

- c. The quotes for the cold storage building have been difficult to receive. This will need to be put out to bid.
- d. The temporary tanks at the Mt. Upton water site need to be removed. We are not being charged for the time they sit there.
- e. The roof is complete on the Mt. Upton well house.

3. **PLANNING COMMITTEE** – No Business

4. **PARK UPDATES** – Councilmember Ward reported the following:

- a. The same officers were reelected to the committee.
- b. Barnes Electric has provided a quote for replacing the motion sensor lights.
- c. There are doors in need of replacement and the building needs painting, specifically on the outside.
- d. There is a moss buildup that will need to be sprayed around the outside of the building.
- e. The September car Cruz-in was a nice event.
- f. The GMU Booster Club used the pavilion for 3-movie night events.
- g. Winterizing is scheduled for Thursday, October 20, 2022.
- h. Park events for 2022 are complete and the committee will not meet again until April 2023.

VII OLD BUSINESS

- A. BUILDING SECURITY** – The old analog system is outdated, and parts are no longer available. The new proposal is approximately \$38,000 and would include fire control. Upon discussion, no action was taken.
- B. DISCUSSION NOISE ORDINANCE** - We continue to review and consider an update to the noise ordinance. There are various concerns. Most importantly is enforcement and then costs associated with the certification for an enforcement officer, the purchase of a certified decimeter and ongoing device calibration. Upon discussion, no action was taken.
- C. AWARD-FUEL BID, KEROSENE - RESOLUTION-** Motion to bring the Kerosene bid off the table moved by Councilmember Terry Ives. Seconded by Councilmember Gilda Ward. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.
RESOLUTION - Motion to accept the bid from Reese Marshall for the kerosene substitute of Heating oil with a Heat DOC additive at the fixed price of \$3.459 per gallon moved by Councilmember Tom Ives. Seconded by Councilmember Matt Retz. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

VIII NEW BUSINESS

- A. SURPLUS EQUIPMENT, DOCKS – RESOLUTION** – Motion to accept the bids on the waterfront dock sections items number 3 and 4 at \$100 each moved by Councilmember Terry Ives. Seconded by Councilmember Gilda Ward. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.
RESOLUTION- Motion to accept the bids on the waterfront dock sections items number 1, and 2 at \$100 each and items number 5 and 6 at \$10 each moved by Councilmember Tom Ives. Seconded by Councilmember Matt Retz. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.
- B. WATER RELEVY – RESOLUTION** - Motion to approve the relevy of the unpaid water bills in the Mt. Upton Water District in the amount of \$7,209.31 and the Hamlet of Guilford Water District in the amount of

\$16,386.13 on the January 2023 Town and County tax bills moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

- C. MT. UPTON PARK USAGE FEES – RESOLUTION** - Motion to Table the discussion regarding increasing park fees to the next month moved by Councilmember Gilda Ward. Seconded by Councilmember Matt Retz. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, Gilda Ward. Noes: None. Motion carries.
- D. ESTABLISH A DATE FOR PUBLIC HEARING – 2023 PRELIMINARY BUDGET – RESOLUTION** – Motion to establish the date for a public hearing for the 2023 Preliminary budget as Wednesday, November 9, 2022, 7:00 p.m. moved by Councilmember Terry Ives. Seconded by Councilmember Gilda Ward. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, Gilda Ward. Noes: None. Motion carries.
- E. BOARD OF ASSESSMENT REVIEW REAPPOINTMENT – RESOLUTION** – Motion to reappoint Eric Carman to the Board of Assessment Review effective October 1, 2022 through September 30, 2027 moved by Councilmember Gilda Ward. Seconded by Councilmember Tom Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, Gilda Ward. Noes: None. Motion carries.
- F. GRIEVANCE DAY** – The Board of Assessment Review has requested a change to Local Law #1 of 2020 which establishes the date for Grievance Day, changing from Friday to Wednesday. **RESOLUTION** – Motion to request review of Local Law #1 of 2022 by the town attorney to change Grievance Day moved by Councilmember Gilda Ward. Seconded by Councilmember Matt Retz. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, Gilda Ward. Noes: None. Motion carries.
- G. COMPUTER EMERGENCY ROOM COMPUTER SUPPORT – RESOLUTION** - Motion to accept the Option 1 proposal from Computer Emergency room to contract for a 10-hour block of time for computer tech support at the cost of \$900 (\$90/hour) and pay as needed beyond that amount moved by Councilmember Matt Retz. Seconded by Councilmember Terry Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.
- H. SENIOR CITIZEN INCOME LEVELS** Upon discussion, no action was taken.
- I. CSPCA CONTRACT FOR THE PERIOD JANUARY 1, 2023, THROUGH DECEMBER 31, 2023** – Upon discussion, no action was taken.

IX FROM THE FLOOR

Speaker #1 asked what is the status of the solar farm project. Supervisor Seneck replied that this is no longer an active project.

X AUDIT & PAYMENT OF BILLS

At an earlier time, the Capital Fund voucher number 12 in the amount of \$2624.50, General Fund vouchers number 213-232 in the amount of \$22,460.16, Highway Fund vouchers number 157-172 in the amount of \$74,493.21, Lighting District voucher number 17-19 in the amount of \$645.70, Mt. Upton Water District vouchers number 48-53 in the amount of \$4,118.22 and Guilford Water District vouchers number 42-48 in the amount of \$4,180.58 were audited. Motion to approve payment of the bills moved by Councilmember Terry Ives. Seconded by Councilmember Tom Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

XI ADJOURNMENT

Being no further business, Councilmember Gilda Ward moved to adjourn at 8:27 p.m. Seconded by Councilmember Terry Ives. Ayes: Councilmember Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

Respectfully Submitted,

Jodie M. Ives, Town Clerk